

SMM 10.3.1 Deck Critical Equipment and Maintenance Form

Procedure

- The Master shall verbally approve the planned Deck Department maintenance and assign the Chief Mate as the person in charge of the maintenance. Any need for additional resources to safely complete the maintenance should be forwarded to the Master and the shore-based management.
- Continual maintenance is required to keep the ship in a safe operating condition and is part of normal ship operations. While efforts to mitigate side effects of maintenance shall be taken, this work is an essential part of the ship's routine.
- The maintenance planned should be coordinated between departments.
- The Chief Mate shall assign specific tasks to Deck Department personnel to complete as part of the planned maintenance.
- All Deck Department personnel may be assigned maintenance duties either in the course of regular operations or in an emergency.
- Personnel shall be properly briefed on the objective of the maintenance, the precautions necessary to safely complete the task and the time allotted.
- The following Deck Critical Equipment and Systems and Maintenance Form shall be completed and submitted to the Master.
- During scheduled maintenance periods for the vessel, the requirement for monthly critical equipment forms may be suspended with approval from the Port Captain.

	Condition (SAT, SAT *, UNSAT)	Notes, Recommendations (attach additional sheets if necessary)
Anchor Chain Date inspected: _____ Last Gauged: _____		
Anchor Handling Equipment Date inspected: _____ Monthly exercised port: _____ Monthly exercised stbd: _____		
Hull Paint Last painted: _____		
Load Line Markings (monthly) Date inspected: _____		
Steel Condition		

Watertight Closures Date inspected: _____		
Escape Scuttles Date Inspected: _____ Date Exercised: _____		
Vents		
Desh 5 CTD Winch Forward Last operated: _____ Wire replaced: _____		
Desh 5 CTD Winch Aft Last operated: _____ Wire replaced: _____		
Desh 9 Trawl Winch Last operated: _____ Wire replaced: _____		
CTD Hydro Boom Last operated: _____ Boom greased: _____ Last weight test: _____		
A-Frame Last operated: _____ Last weight test: _____		
Capstan Last operated: _____		
Oil Spill Response Eqpt Inspected: _____ Inventoried: _____		
Davit Last operated: _____ Falls replaced: _____ Gravity release tested _____ Last weight test: _____ Wire slushed _____		
Port Crane Wire installed: _____ Wire slushed: _____ Last weight test: _____		
STBD Crane Wire installed: _____ Wire slushed: _____		

Last weight test: _____		
Ships Hospital Tempus inspected _____ Inventory date _____ O2 bottles hydro test due _____ Med Kit Expiration _____		

Additional items and comments:

Date: __/__/____ Monthly Maintenance Deck Department

Work completed during the month:

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	

Work planned for completion during next month:

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	

Date _____

Chief Officer's printed name and signature Master printed name and signature

This form shall be filed in Sinex and emailed to MarOps by the Master.
